

**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**October 29, 2013
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**

The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

Plum Borough Board of School Directors held their Regular Voting Meeting on Tuesday, October, 2013 at 7:00PM in the Auditorium at Plum Senior High School in Allegheny County at 900 Elicker Road Plum, PA 15239

Call to Order/Pledge of Allegiance

Mr. Drake called the meeting to order at 7:06PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

Absent: None

Solicitor: Present, Mr. Lee Price

Executive Session

The Board met in Executive Session on October 8th, October 22nd, and this evening, October 29th to discuss matters of personnel, negotiations, student confidentiality, and a potential legal claim.

Approval of Minutes

Recommend approval of the following Meeting Minutes: September 24th Regular Board Meeting; October 8th Athletic and Education; October 15th Facilities Committee; and the October 22nd Finance Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Student/District Features

Mrs. Amy Martello – Girls' Leaders Association Co-Sponsor

Danielle Hiener, GLA President, GLA received the 2013 Jefferson Award

Mr. Jeff Hadley, Center Elementary School Principal will introduce Mrs. Missy Karkowsky recipient of the "Champion of Change" Award.

Citizens' Comments on Agenda Items

None

Citizens' Comments on Non-Agenda Items

1. Mr. JR Pilyih, Sun Valley Drive, spoke to the recent PBEA event, Festival in the Park, the huge success of the event, and donation made to the Pinal Children.
2. Mr. Sal Colella, Carrie Ann Drive, spoke to the hungry students, senior citizens, the upcoming election, candidates, and meeting attendance and fiduciary obligations.
3. Mrs. Michelle Stepnick, Settlers Court, spoke to Aramark, supplies, out sourcing, and candidates.
4. Ms. Dawn Lynn Check, Dinwiddie Drive, spoke to microphones, fiscal responsibility, contracts, and upcoming election.
5. Mrs. Michele Gallagher, Heather Court, spoke to meeting attendance, classroom size, and upcoming election.
6. Mr. Paul Freese, Center Road, Board Members, meeting attendance, summer and reading programs, and candidates.

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval of the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
PHS Special Ed/Transition	November 12, 2013	Sr. High – Cafeteria
PHS Boys' Basketball Boosters	November 4, 2013	Sr. High – Library
PHS Boys' Basketball Boosters	November 1 and November 8, 2013	Sr. High – Gym #1, and Gym Balcony
PHS Cheerleading Boosters	January 7, 2014 and February 4, 2014	Sr. High – Library
East Suburban YMCA	December TBD, January 25, and February 8	Sr. High – Swimming Pool and Cafeteria FEE
Regency Park PTA	May 28, 2014	Sr. High – Cafeteria
Plum Area Youth Soccer	Begins November 4, 2013 and ends on March 31, 2014, Monday thru Thursday Use based on availability	Holiday Park – Gym

Elementary Chorus	December 13, 2013	AS@P – Auditorium, Cafeteria, and Gym
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Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of a one year renewal agreement with Combustion Service and Equipment Company for a Control Service Agreement in the amount of \$26,040.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to pay the G.O.B. Invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to sell previously used outfield fence, from the old Pivik Softball Field, to Serra Catholic High School for \$100.00.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to certify PlanCon Part F Attachment C which accurately describes the actions taken by the Plum Borough School District prior to contract execution on the PlanCon New Holiday Park Elementary School Project. Failure to fully disclose any information pertinent to the following may result in the denial of reimbursement for this project: award to the lowest responsible bidder for any prime contract; issuance of permits and approvals by local, state and other governmental agencies; computation of reimbursable capacity, architectural area and scheduled area; and compliance with Act 34 of 1973, the 20 year rule and the 20% Rule of Alteration Costs used in determining the eligibility of building renovations for reimbursement, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Plum Borough School District Board of Directors resolves to award the General Construction Work, Contract Number 13-2200-0055-01, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Hudson Construction Inc., accepting the base bid in the amount of \$10,348,000.00, rejecting all other base bids and alternates.

Motion by: McMasters, Second by: Dowdell

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Plum Borough School District Board of Directors resolves to award the Plumbing and Fire Protection Construction Work, Contract Number 13-2200-0055-02, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Vrabel Plumbing Company, accepting the base bid in the amount of \$968,700.00, rejecting all other base bids and alternates.

Motion by: McMasters, Second by: Dowdell

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Plum Borough School District Board of Directors resolves to award the HVAC Construction Work, Contract Number 13-2200-0055-03, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Lugaila Mechanical Inc., accepting the base bid in the amount of \$1,687,300.00, rejecting all other base bids and alternates.

Motion by: McMasters, Second by: Dowdell

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Plum Borough School District Board of Directors resolves to award the Electrical Construction Work, Contract Number 13-2200-0055-04, for the New Holiday Park Elementary School, contingent upon the receipt of all required bonds and all other necessary governmental agency approvals, to the following responsible bidder: Verns' Electric, accepting the base bid in the amount of \$2,179,935.00, rejecting all other base bids and alternates.

Motion by: McMasters, Second by: Dowdell

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Dr. Glasspool announced that all bids in Motions #6, 7, 8, and 9 represent the lowest bidders.

Recommend authorizing L.R. Kimball to proceed with and complete PlanCon Part G, Project Accounting Based on Bids, and PlanCon Part H, Project Financing, for submittal to the Pennsylvania Department of Education for the New Holiday Park Elementary School as described in previous submissions.

Motion by: McMasters, Second by: Dowdell

Final Resolution with a roll call vote: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Facilities Committee met on October 15, 2013. The next meeting is scheduled for Tuesday, November 12, 2013 following the Education Committee in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the retirement of Paulette Cirigliano, Speech and Language Pathologist, effective December 31, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the resignation of Matthew White, Custodian at Oblock Junior High School, retroactive October 4, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the resignation of Vicky Dobbeck, Bus Driver, retroactive to August 15, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Lena Damico, Bus Aide, effective October 30, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire Kelly Lynn Innocent, Substitute Guidance Counselor at Plum High School, effective October 31, 2013, with an end date to be determined by the Superintendent.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to hire the following Special Services Sponsors for the 2013-14 school year:

a) Mr. Keith Nonnenberg, Senior High Ski Club Sponsor, at a stipend of \$80/trip, not to exceed 5 trips per school year.

b) Mr. Matthew Magnusen, National Honor Society Sponsor, at a stipend of \$725.00

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the Professional Development Leave Request, pursuant to Public School Code Sabbatical, for Mrs. Dana Pivrotto, 6th Grade Teacher at Center Elementary School, beginning January 16, 2014 through the end of the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept an unpaid leave request for Ms. Cheryl Hrovat, Custodian at Plum High School, beginning November 4, 2014 through November 6, 2014.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of an intermittent medical leave, in accordance with the Family Medical Leave Act (FMLA), for Mrs. Kathleen Planavsky, bus driver, for the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to adjust the maternity leave of Mrs. Kelly Haupt, 1st Grade Teacher at Holiday Park Elementary School, to begin on August 26, 2013 through December 2, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the following maternity leaves:

- a) Mrs. Jennifer Evans, Kindergarten Teacher at Pivik Elementary School, beginning on or about February 18, 2014 through the end of the 2013-14 school year.
- b) Mrs. Lindsay Schanbacher, 5th Grade Teacher at Center Elementary School, beginning on or about March 11, 2014 through the end of the 2013-14 school year.
- c) Mrs. Jill Kiss, Kindergarten Teacher at Holiday Park Elementary School, beginning on or about March 19, 2014 through May 27, 2014.
- d) Mrs. Renee Simone, Computer Teacher at Center and Pivik Elementary Schools, beginning on or about April 16, 2014 through the end of the 2013-14 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend ratifying the Collective Bargaining Agreement between the Plum Borough School District and the Plum Borough Paraprofessional Education Support Professionals, PSEA/NEA, for a one year term commencing July 1, 2014, as attached.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the Portrait Booking Agreement for school pictures with Inter State Studios for the 2014-15 school year.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the annual agreement with Western Psychiatric Institute and Clinic's Inpatient Licensed Academic School.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval of the following overnight field trip/conference requests:

Attendee(s)	Conference/Location	When
1. Dr. Chris Davis	PA Educational Technology Conference and Expo in Hershey	February 9-12, 2014
2. Music Department- Students and Chaperones	Professional Performances and Cultural Events in New York City	April 24-27, 2014

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Additional Item added and read at the opening of the meeting: Recommend approval to develop, plan, staff, and expend funds for an Elementary Autistic Classroom beginning in the 2014-15 school year.

Motion by: Tommarello, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Education Committee met on October 8, 2013. Mr. Tommarello made this report. The next meeting is scheduled for Tuesday, November 12, 2013 immediately following the Policy Committee Meeting in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for September 2013, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for September 2013.

Type of Tax/Fee	Amount
Prior Year Delinquent Taxes	\$37,019.07
Per Capita Taxes	256.11
Miscellaneous Fees Recovered	<u>298.03</u>
Total Amount Collected	\$37,573.21

Recommend approval to accept the October Budget Transfer.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept Bielau, Tierney, Coon & Company, P.C. to perform the mandatory PDE Part J Audit for the new Pivik Elementary School at a cost of \$2,800.00.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the revised Substitute Employees Daily/ Hourly Rate Schedule for the 2013-14 school year, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to settle the 2013 Commercial Tax Assessment Appeal for Tax Parcel Nos. 734-C-359 and 734-C-328, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to donate transportation services for Sugar Plum Days 2013.

Recommend approval to sell the PHS Diving Team Wading Pool to North Hills Water Gardens for \$50.00.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept a donation for Walmart to Regency Park Elementary School of 25 gift cards valued at \$50.00 each for classroom supplies.

Recommend approval to accept the Center Elementary School Storm Water Claim, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Finance Committee met on October 22, 2013. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, November 19, 2013 at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

The Policy Committee is scheduled to meet on Tuesday, November 12, 2013 at 6:00PM in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee did not meet this month.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire the following 2013-14 Winter Coaches as listed:

Name	Coaching Position	Stipend
1. Shawn Haupt	Senior High Boys'/Girls' Head Swim Coach	\$5,590
2. Michael Supak	Senior High Head Wrestling Coach	\$6,891
3. Michael Walkup	Senior High Assistant Wrestling Coach	\$4,481
4. Stephen Stremple	Junior High Head Wrestling Coach	\$3,103
5. Jason Knisely	Junior High Assistant Wrestling Coach	\$2,754
6. Ron Richards	Senior High Boys' Head Basketball Coach	\$6,891
7. Bobby Franklin, Jr.	Senior High Boys' Assistant Basketball Coach #1	\$4,481
8. Eric Gillis	Senior High Boys' Assistant Basketball Coach #2	\$4,481
9. Rich Mull	8 th Grade Boys' Head Basketball Coach	\$2,754
10. Bill Depew	7 th Grade Boys' Head Basketball Coach	\$2,754
11. Bernie Pucka	Senior High Girls' Head Basketball Coach	\$6,891
12. Jennifer Bruce Scott	Senior High Girls' Assistant Basketball Coach #1	\$4,481
13. Maurice Freeman	Senior High Girls' Assistant Basketball Coach #2	\$4,481
14. Adam Szarmach	9 th Grade Boys' Head Basketball Coach	\$3,103
15. Dave Pucka	9 th Grade Girls' Head Basketball Coach	\$3,103
16. Kayla Joy	Senior High Boys'/Girls' Assistant Swim Coach	\$3,631

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept the following Volunteer Coaches for the 2013-14 school year:

Name	Coaching Position
1. Ethan Swoope	Volunteer Assistant Wrestling Coach
2. Kenny Massey	Volunteer Assistant Wrestling Coach
3. Bobby Franklin, Sr.	Volunteer Assistant Basketball Coach
4. Cliff Kirchartz	Volunteer Head Bowling Coach
5. Jerry Yushinski	Volunteer Assistant Bowling Coach
6. Charles Froehlich	Volunteer Wrestling Coach

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

The Athletic Committee met on October 8, 2013. Mr. St. Leger made this report.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee did not meet this month. Mrs. White made a report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee met on October 1, 2013.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

Mr. St. Leger made this report.

Eastern Area Schools - Mrs. Loretta White, Representative

Mrs. White will make this report.

Legislative Policy Council - Mr. Sal Colella, Representative

Mr. Colella will make this report.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough will make this report.

President's Report - Mr. Andrew Drake

Mr. Drake will make this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to accept Dr. Timothy Glasspool's nomination, and associated costs, to the Forum for Western Pennsylvania School Superintendents, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

Recommend approval to support HS 618, which allows districts to deduct pension and food service costs when calculating their cyber charter school tuition rates, via letters to local and state legislators

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None.

Announcements

The regular November Board Meeting is scheduled for Tuesday, November 26, 2013 at 7:00 PM in the Oblock Junior High School Auditorium.

Adjournment

Motion to adjourn at 8:44PM.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, Tommarello, White, Zucco

No: None

Absent: None

ATTEST TO:

Board Secretary